

**OPEN TENDER FOR THE SELECTION OF PROJECT APPLICATIONS FOR THE
FILMING OF FOREIGN FILMS IN LATVIA**

PROJECT APPLICATION

PROJECT APPLICANT (legal entity)

NAME OF THE TRADER	
Registration number	
Registered office	
Actual address	
Website	
Telephone	
E-mail address for official communication	
Registration number of the film producer's certificate	
Representative:	
Name	
Surname	
Position	

PROJECT FOREIGN FILM PRODUCER (legal entity)

NAME OF THE TRADER	
Registration number	
Registered office	
Actual address	
Website	
Telephone number	
E-mail	
Registration number of the film producer's certificate (if applicable)	
Representative:	
Name	
Surname	
Position	

PROJECT TITLE (in Latvian)

PROJECT TITLE (in original language)

PROJECT MANAGER

Name	
Surname	

Telephone	
E-mail	

PROJECT TYPE

☐ FEATURE FILM ☐ ANIMATION FILM ☐ DOCUMENTARY

Indicate compliance with one of the eligibility criteria for support:	☐ Business support is granted in accordance with Commission Regulation No. 651/2014
	☐ Business support is granted in accordance with Commission Regulation No 2023/2381 (if support under the foreign film aid scheme cannot be granted in accordance with Commission Regulation No. 651/2014) * Identification number of the form created and approved in the <i>de minimis</i> aid accounting system for the project implementer:

* If the costs were incurred before the submission of the project application to the Agency, but not earlier than 1 January of the year in which the project applications are being selected, business support may be requested in accordance with the conditions set out in Commission Regulation (EU) No 2023/2381.

Deadlines for the implementation of the project in Latvia			
Total cost of the project, EUR			
Total eligible project costs in Latvia, EUR			
Project implementation year	2025*	2026**	2027***
Eligible project costs in Latvia by period, EUR			
Amount of VAT on eligible costs by period, EUR			
Amount of co-financing (up to 30%) of eligible costs by period, EUR			

* the request for payment for the 2025 eligible costs of the implementation of the project must be submitted to the Agency within three months after the end of the filming (project implementation) in Latvia, but no later than by 15 November 2025.

** if the implementation of the project continues in 2026, a second payment request for the period from 16 November 2025 must be submitted to the Agency within three months after the end of the filming (project implementation) in Latvia, but no later than by 15 November 2026.

*** if the implementation of the project continues in 2027, a third payment request for the period from 16 November 2026 must be submitted to the Agency within three months after the end of the filming in Latvia, but no later than by 15 November 2027.

PROJECT IMPLEMENTERS	
A contract for the filming of the film will be concluded with one of the above-mentioned specialists who is a Latvian citizen or permanent resident (mark with an "X"):	
Director	
Lead actor	
Screenwriter	
Lead camera operator	
Production Designer	
Composer	

Lead Camera Operator of the Second Unit	
Second designer/ art director or set designer	
Make-up artist	
Costume designer	
First assistant to the director	
First assistant to the camera operator (focus puller)	
Lighting technician	
Production Sound Mixer / Location Sound Recordist	
Set Designer	
Key Grip	
Supervising Sound Editor	
Assistant Sound Editor	
Dialogue Editor	
Re-recording Mixer	
Foley Artist	
Foley Mixer / Foley Recordist	
Sound Effects Editor	
Sound Designer	
Music Mixer	
Mixing Engineer	
Music Supervisor	
Quality Control Engineer	
Post-Production Supervisor	
Film Editor / Picture Editor	
Assistant Editor	
Colorist	
VFX Supervisor	
Motion Graphics Designer	
Digital Imaging Technician (DIT)	
Visual Effects Artist	
Post-Production Technician	
During the filming or post-production phase, a contract will be concluded with an undertaking registered in Latvia for (mark with an “X”):	
Rental or use of filming or image processing equipment	
Rental or use of lighting equipment	
Rental or use of sound equipment	
Sound or music recording in Latvia	
Post-production of sound or music recording in Latvia	
Rental or use of grip equipment (camera dolly and track systems)	
Rental or use of filming location equipment	
Execution of film special effects in Latvia	

CERTIFICATION

The project applicant certifies that **he/she agrees to all the requirements set out in the project tender regulations and certifies with his/her signature that:**

- 1) the information given in the project application and the documents attached to it is true**
- 2) the requirements of the laws and regulations of the Republic of Latvia have been complied with;**
- 3) more than 25% of the share capital or voting rights of the project applicant are held by the state, local government or state, or local government capital companies;**

- 4) the filming of the film in question has started in Latvia before the date of submission of the project application, if the support is granted under Commission Regulation (EU) No 651/2014;
- 5) the project applicant has, on the date of submission of the project application, no tax (fee) debts exceeding EUR 1 000 in total, except for tax payments, the due date of payment of which has been extended, divided into periods, postponed or repeatedly divided into periods in accordance with Section 24, Paragraph one, 1³ and 1⁷ of the Law On Taxes and Fees;
- 6) when combining the commercial aid provided by the Agency with funding granted under another aid scheme or ad-hoc aid project, including for the same eligible costs, it is ensured that the funding granted together with the funding granted under another aid scheme or ad-hoc aid project does not exceed the maximum allowable aid intensity set out in Article 54(6) or point (a) of paragraph 7 of Commission Regulation (EU) No 651/2014 (if the support is granted under Commission Regulation (EU) No 651/2014);
- 7) When combining business support provided by the Agency with other *de minimis* aid — including for the same eligible costs — the requirements of Article 3(2) of Commission Regulation (EU) No 2023/2831 have been observed. Furthermore, when combining with other business support — including for the same eligible costs — or with other State aid for the same risk finance measure, the applicable maximum aid intensity or aid amount as defined in the relevant business support programme, *ad-hoc* decision, or European Commission decision is not exceeded. When combining *de minimis* aid with other *de minimis* aid for the same costs, it is ensured that the aid intensity for the aid unit or cost item does not exceed 100% after the combination (if the support is granted under Commission Regulation (EU) No 2023/2831).
- 8) the project applicant does not qualify as an undertaking in difficulty (including at the level of a group of linked enterprises) in accordance with the condition laid down in with point (c) Article 2(18) of Commission Regulation No. 651/2014 (if the support is granted under Commission Regulation (EU) No 651/2014);
- 9) the project applicant, including the owner, members of the board, beneficial owners, representative persons and parent or subsidiary undertakings, is not subject to international or national sanctions or sanctions imposed by a Member State of the European Union or the North Atlantic Treaty Organization affecting significant financial and capital market interests;
- 10) the project applicant does not cooperate with the Russian Federation or the Republic of Belarus;
- 11) if the financing is granted in accordance with Commission Regulation No. 651/2014, the project implementer (including at the level of a group of linked enterprises) is not subject to an outstanding recovery order pursuant to a prior decision of the European Commission referred to in Article 1(4)(a) of Commission Regulation No. 651/2014.

Name	
Surname	
Position	